



# PMAHA Executive Meeting Minutes

**Date:** November 26, 2025

**Time:** 7:30 p.m.

**Location:** Zoom

<b>Called By:</b> Stephanie Naqvi	<b>Present:</b> Stephanie (Steph) Naqvi, President Dave Zille, Communications Manager Kathryn McMullen, Secretary Allen Wales, 1st VP Lisa Glover, Treasurer Katrina Page, Equipment Manager Trent Blackwell, 3rd VP Mike Cornish, Facilities Manager Sean Postle, Ice Coordinator Mike Wilson, RIC
<b>Chair:</b> Stephanie Naqvi	
<b>Recorder:</b> Kathryn McMullen	<b>Regrets:</b> Nancy Nasso, Registrar Dan Richardson, Risk Manager Jason Robinson, 2nd VP Chris Saranchuk, Coach Coordinator- C Teams

## 1. Call to Order/Quorum

Steph Naqvi called the meeting to order at 7:33 p.m. She confirmed that quorum was achieved and the meeting may proceed.

## 2. Approval of Minutes

The members confirmed that they received and reviewed the draft minutes of the last meeting held on October 1st, 2025.

**Approval:** A motion to approve the October 1st, 2025 minutes as read was called by Allen Wales. The motion was seconded by Katrina Page, and passed unanimously.

### 3. President Report

**Board Turnover:** The board experienced some turnover. Daniel Pires- Tournament Coordinator resigned. Katrina Page is temporarily filling the role. Jessica Suryavanshi- Secretary resigned. We thank her for her time and commitment and we welcome Kathryn.

**Motion:** Steph Naqvi moved to appoint Kathryn McMullen as Secretary effective November 10, 2025 until an election can be held at the 2026 AGM. The motion was seconded by Allen Wales. The motion was carried.

#### Fraser Valley North Meetings

Jason Robinson attended the October 21 meeting.

PMAHA will be hosting Championship Day for the U13 C Division on **Sunday, March 8, 2026**. Scholarship nominations will be opening soon. Game sheet issues continue to come up. All game sheets **must** match the player and bench staff rosters. Managers will receive another reminder about this. Steph Naqvi attended the November 18 meeting. Scholarship tournaments are approaching, and scorekeeping continues to be a concern.

There was brainstorming around simplifying the affiliation process for C Division players; using Google Forms was one suggestion.

A reminder was given about the 24-hour rule, which must be followed unless there is a safety issue. Managers will be reminded.

#### PCAHA Semi Annual Meeting:

Steph presented a PCAHA proposal for a new U13 community-based elite hockey team in the Lower Mainland, combining players from Port Moody, Coquitlam, and Port Coquitlam. The team would compete at a level above the current Tier 2 association while remaining community-focused.

Association presidents will vote on the proposal at an upcoming meeting.

#### Grad requests from PMSS and HWSS:

Port Moody and Heritage Woods Secondary Schools have submitted requests for \$250 donations toward their dry grad events this season.

**Motion:** Steph Naqvi motioned to approve to give Port Moody Secondary and Heritage Woods Secondary each \$250 towards their dry grad events this year. The motion was seconded by Kathryn McMullen. The motion was carried.

#### Bylaw Update:

Progress is being made. No date for completion yet.

#### SFU Hockey:

SFU will be hosting a Port Moody hockey night on March 6, 2026. Partial proceeds from ticket sales will go to PMAHA. Some fun activities will take place such as U7/U9 intermission mini games.

**ZONE Game:**

The U15 AAA zone game will be hosted by PMAHA on December 12, 2025 in arena 1. Steph will apply for a 50/50 gaming license. Mike Cornish will coordinate a food/ toy drive.

**Wade MacLeod:**

Funeral and memorial will take place on November 27, 2025 at Poirier Recreation Complex.

**Motion:** Steph Naqvi motioned to approve \$300 for reimbursement of expenses for an association member during mediation. The motion was seconded by Allen Wales. The motion was carried.

**4. First VP Report**

Nothing to report.

**5. Treasurer Report**

Lisa is considering switching banks for the association's operating account and will discuss any potential concerns with Pam. Any transition would take place in the off-season to avoid disrupting daily operations. She also recommended moving from Excel to an accounting program such as QuickBooks to streamline financial management and will look into pricing.

We are currently down to five sponsorships. Allen will review the sponsor list and report back to Lisa.

Player development is progressing well. Sessions are rotating between U11–U18 C, U11 Rep, U13–U15 Rep, and now goalie development. Attendance has been strong. Although goalie sessions are operating at a loss, we will continue offering them due to their importance to the association.

Lisa has been emailing rep-release families to confirm their eligibility to participate in the rep development sessions.

**6. Round Table**

Steph Naqvi - Steph noted that her role as President will be coming to an end and encourages anyone on the board who is interested in the position to connect with her to begin succession planning.

Allen Wales - Briefly discussed the importance of succession planning. All board members who are not seeking re-election should try to make job descriptions for their positions.

Jason Robinson - Absent, nothing to report.

Trent Blackwell - Hockey office project has been going well. Paint, chairs and a big screen tv have been added.

There will be a Coaches Mentorship night on December 17, 2025, hosted at Brave Brewing Co. Space has been offered by Clay Allmin. A couple of rep coaches have offered to mentor C coaches.

Trent suggests possibly adding mentorship to rep coach contacts for next season.

Trent will connect with the Port Moody Junior A team to discuss opportunities to attend PMAHA team practices and the possibility to create a mentorship program.

Dave Zille -Dave suggested sending out a mid season PMAHA update to the whole association. Ref/Officiating updates will be included along with a registration deadline for next season. Steph will connect back with Dave in the next week or two to discuss what will be included in the email.

Kathryn McMullen- Nothing to report.

Mike Cornish -Mike discussed parameters for use of the hockey office. He suggested the use of a Google calendar to book the space. Usage of the room is encouraged.

Availability to book rooms at the rec centre continues to be an issue. Requests must be sent in early to secure a booking.

Ice issues continue to be a problem. The city is struggling to recruit staff for ice maintenance.

Issue with dressing room usage by refs and/or junior A teams seems to be rectified but will continue to be monitored.

Nancy Nasso - Nancy has been in communication with Managers whose teams have ineligible officials and gave them a reminder of the Dec 1 deadline to have them rectified.

Dan Richardson - Absent, nothing to report.

Lisa Glover - The U11A PMAHA tournament coordinators would like to run a puck toss at the tournament. Scotiabank has agreed to match what is raised in the puck toss. A "B" gaming license will be required and Lisa will apply for it on behalf of the association.

Lisa asked when election nominations will begin to roll out.

Chris Saranchuk - Absent, nothing to report.

Katrina Page - U15 and U18 teams are requesting more pucks.

**Motion:** Katrina Page motioned to approve purchasing three boxes of pucks. The motion was seconded by Allen Wales. The motion was carried.

Coaches jackets are ready and will be picked up this weekend from the Hockey Shop in Langley.

U7/U9 tournament applications are being reviewed. Acceptance can begin once the ice schedule is confirmed with Sean. A new logo is in the works for the tournament. Confirmation with the MacLeod family will take place before a logo is approved.

Sean Postle -The U11A tournament schedule is complete. Sean has received the contract from the city for the U7/U9 tournament and will review this week.

Mike Wilson- Mike has attended many games and says that PMAHA coaches have been very respectful towards officials.

He is requesting a modification in PMAHA tournament rules. The “Last change for home team” should be in effect for consolation, semi final and final games. Katrina will connect with him in regards to the modifications.

Mike agreed to provide officiating information to Dave for next year's recruitment. This will be included in the mid season update Dave will be sending out to the association.

## **7. Next Meeting**

Date: January 7, 2026

Time: 7:30pm

Location: TBD

## **8. Adjournment**

The meeting was adjourned at 9:22 PM.