



PMAHA Executive Meeting Minutes

Date: September 2, 2025
Time: 7:30 p.m.
Location: Zoom

Called By:	Stephanie Naqvi	Present: Stephanie (Steph) Naqvi, President Jason Robinson, 2nd VP Dave Zille, Communications Manager Jessica Suryavanshi, Secretary Nancy Nasso, Registrar Sean Postle, Ice Coordinator Allen Wales, 1st VP Lisa Glover, Treasurer Katrina Page, Equipment Manager Daniel Pires, Tournament Coordinator Chris Saranchuk, Coach Coordinator - C Teams Trent Blackwell, 3rd VP Mike Cornish, Facilities Manager
Chair:	Stephanie Naqvi	
Recorder:	Jessica Suryavanshi	Regrets: Dan Richardson, Risk Manager

1. Call to Order/Quorum

Steph Naqvi called the meeting to order at 7:32 p.m. She confirmed that quorum was achieved and the meeting may proceed.

2. Approval of Minutes

The members confirmed that they received and reviewed the draft minutes of the last meeting held on August 6, 2025.

Approval: A motion to approve the August 6, 2025 minutes as read was called by Steph Naqvi. The motion was seconded by Jason Robinson, and passed unanimously.

3. President Report

Compensation for RIC and Ref Scheduler

The board reviewed the job description for the Referee in Chief. A discussion was had regarding suitable compensation for the Referee in Chief and the Referee Scheduler.

Motion: Steph Naqvi put forward a motion to provide compensation in the amount of \$2750 for the Referee in Chief Mike Wilson. Allen Wales seconded the motion. The motion was carried unanimously.

Motion: Steph Naqvi put forward a motion to increase compensation to the amount of \$3200 for Referee Scheduler Robyn Doig over three payments for the season. Allen Wales seconded the motion. The motion was carried unanimously.

Jackets for Head Coaches

The board discussed the option of purchasing jackets for head coaches.

Motion: Steph Naqvi put forward a motion to pay for a basic jacket for each of the head coaches, for a cost not exceeding \$2500. Dan Pires seconded the motion.

Action: Katrina will connect with all managers about ordering jackets for head coaches.

U18 Goalies

A discussion was had regarding U18 goalies possibly available from PoCo via the executive board's Whatsapp chat, leading the board to accept PoCo's offer of a C goalie, which would provide two goalies for U18A1 and one goalie each for U18A2 and U18A3.

C Draft Policy

A discussion was had regarding updates to the C draft policy via the executive board's Whatsapp chat. Policy updates included specifying that head coaches may protect one assistant coach. Last year head coaches could choose to protect one assistant coach OR one manager, leading to some challenges on the night of the draft. The proposed policy change is made to ensure that all head coaches have a coaching team to work with.

Motion: Steph Naqvi made a motion to update the C draft policy to 1 assistant coach protection per head coach. The motion was seconded by Dan Pires. The motion was carried.

An additional motion was made via the executive Whatsapp chat to update the policy to include wording about accommodations and requests.

Motion: Steph Naqvi made a motion to approve the updated C draft policy sent August 30, 2025. Dan Pires seconded the motion. The motion was carried.

A parent meeting will be held September 8, 2025 to go over the policy. Leah will be running the meeting with support from Steph.

Prepayment of Tournament Fees

PMAHA has usually paid one tournament per team prior to the collection of team fees. That said, a lot of teams don't request anything. We then of course invoice them back. U18 A1 has already asked for payment of the West Kelowna tourney and we paid that. They are now asking for Coquitlam tourney payment too. Coquitlam was asked to delay payment but they said no.

Motion: Steph Naqvi made a motion to advance U18A1 team payment for the Coquitlam tournament as a 2nd tournament advanced by the association. The motion was seconded by Allen Wales? The motion carried.

4. First VP Report

Discussion on A2 Coaching

In August, after it was announced that Ben Boyko would be moved to U15 and the board would likely be seeking a parent head coach for U11 A2, a discussion ensued about the history of the U11 A2 head coach position via the executive board's Whatsapp chat. The board discussed the history and approach to filling the U11 A2 head coach position. While parent coaches have commonly taken on A2 roles in the past, in recent years the association has placed paid coaches in these positions. Recruiting strong paid coaches can be challenging, as many prefer A1 teams or specific age groups, and the association is not always able to compete financially with other organizations. The board continues to work on developing assistant coaches into future head coaches, though some are not yet ready to take on full responsibility. When suitable paid coaches are not available, parent coaches may be appointed, with the understanding that roster decisions are managed collaboratively to ensure fairness. It was noted that U11 A2 is an appropriate level for parent coaches, given the developmental stage of players moving up from U9. Regardless of whether the coach is paid or a parent, the goal remains the same: to provide strong development opportunities and prepare players for advancement to higher levels. The board emphasized the importance of setting appropriate expectations with families, as paid coaches cannot be guaranteed for all A teams. However, parent coaches have historically contributed successfully, and cost savings for families are an added benefit when parent coaches are used.

Registration Update

There have been a few final player movements. Allen has also been working on refunds for camps that were cancelled due to ice malfunctions and Try Hockey families who prepaid but have withdrawn for the season. All registration forms on Teamsnap have been shut down.

Transition Items

Urgent need is setting up player development. Sean will reach out to Allen about setting this up for next week. Lisa said she would like to try to help with that.

5. Treasurer Report

Making strides! Lisa has been added to the TD accounts. He has an appointment with Vancity tomorrow, which is due to be lengthy due to all the paperwork that must be completed. We don't have an active budget for this season—Lisa will work on last year's budget to create a new budget for this season.

6. Tryouts

In August, a discussion was held about the tryout policy via the executive board's Whatsapp chat.

Motion: Jason Robinson made a motion to approve a word file that was circulated to the exec as tryout policy for 2025, noting the parent zoom meeting will be changed to Sunday, August 17 at 6PM. Dan Pires seconded the motion. The motion was carried.

7. U18 Draft

Jason received a request to expedite the U18 draft, as there is only one U18A team, and cuts happen a lot sooner than the other divisions (approximately Sep. 14/15). It was noted that one ice time should be factored in so the kids who are moved to C can be evaluated prior to the draft commencing. Jason will work with the U18 coordinator the

Motion: Steph Naqvi moved to approve the U18 C draft to be completed early given there is only one rep team. Jason Robinson seconded the motion. The motion was carried unanimously.

8. Tournament Registration Update

The U15 tournament registration numbers are looking good. The U13 tournament numbers are looking decent too. The U11 tournament currently has three registrations, but it's still a ways away and Dan isn't worried as it historically fills up. A discussion was had about including a skills competition in our tournaments— if the ice is available, Dan would like to try to include it.

Action: Dan will check with Sean to determine if there is ice available to include a skills competition in our tournaments.

9. Online 50/50

The sense is that online 50/50 was not a huge success for the Provincials, mostly due to the fees that were charged.

Action: Mike will review the numbers and report back to the board so a decision can be made.

Steph Naqvi - Nothing.

Allen Wales - Nothing.

Jason Robinson - Nothing.

Trent Blackwell - Trent checked back with the rep coaches to determine costs to produce a coaching manual.

Motion: Trent Blackwell put forward a budget not to exceed \$1500 to produce coaching manuals for the U11-U18 divisions. Allen Wales seconded the motion. The motion was carried.

At the end of the season, an interview or survey of the coaches would be necessary to ensure the coaches are actually using the manual.

Trent would also like to make the IHS Hockey website available to coaches, and proposes we start with membership for 10 coaches. The links in the coaches manual will be to the IHS Hockey website.

Motion: Trent put forward a motion to purchase membership to IHS Hockey for 10 coaches in an amount not to exceed \$475 USD for a one year membership for ten coaches, to be divided across U11-U18. Allen Wales seconded the motion. The motion was carried.

This is the first material effort the league has put forward in a long time to support coaches, and there is great hope that there will be solid uptake by coaches.

U15 has decided to move ahead with some early additional ice times, as Dave Boyce is very keen. Rep tryout parents have been informed that there will be added costs built into team fees. Trent has a contract from Planet Ice; he will go back to them to say we're two weeks away from team formation and would prefer the team manager or coach sign the contract versus the association signing on their behalf. If it comes back that it needs to be signed sooner, Trent will BF via the Whatsapp chat.

Dave Zille - Nothing.

Jessica Suryavanshi - Teamsnap discussion. Coordinators can reach out to Dave if they would like to have Teamsnap set up temporarily prior to team formation.

Mike Cornish - Nothing.

Nancy Nasso - Nancy has the mailbox keys and will copy them and leave one in the exec mailbox for Dan. 3 waitlisted for U21.

Dan Richardson - Absent.

Lisa Glover - Nothing.

Chris Saranchuk - Absent.

Katrina Page - A discussion was had regarding the purchase of equipment for season start up via the executive board's Whatsapp chat. A quote from the Hockey Shop was reviewed.

Motion: Kat Page made a motion to spend the estimated \$2380 on equipment from the Hockey Shop. Allen Wales seconded the motion. The motion was carried.

Many damaged jerseys were discovered in the storage locker, along with jerseys missing their partner due the U18's receiving a jersey upon graduating. Kat will dispose of the damaged jerseys.

Action: Kat will double check that the company that originally made the jerseys can no longer make those jerseys.

Daniel Pires - Nothing.

Sean Postle - Nothing.

10. Next Meeting

Date: October 1, 2025
Time: 7:30 p.m.
Location: Zoom

11. Adjournment

The meeting was adjourned at 8:54 PM.