



PMAHA Executive Meeting Minutes

Date: July 2, 2025
Time: 7:30 p.m.
Location: Zoom

Called By: Stephanie Naqvi	Present: Stephanie (Steph) Naqvi, President Jason Robinson, 2nd VP Dave Zille, Communications Manager Jessica Suryavanshi, Secretary Nancy Nasso, Registrar Sean Postle, Ice Coordinator Allen Wales, 1st VP Lisa Glover, Treasurer Katrina Page, Equipment Manager Mike Cornish, Facilities Manager Daniel Pires, Tournament Coordinator
Chair: Stephanie Naqvi	
Recorder: Jessica Suryavanshi	Regrets: Trent Blackwell, 3rd VP Dan Richardson, Risk Manager Chris Saranchuk, Coach Coordinator - C Teams

1. Call to Order/Quorum

Steph Naqvi called the meeting to order at 7:32 p.m. She confirmed that quorum was achieved and the meeting may proceed.

2. Approval of Minutes

The members confirmed that they received and reviewed the draft minutes of the last meeting held on June 4, 2025.

Approval: A motion to approve the June 4, 2025 minutes as read was called by Steph Naqvi. The motion was seconded by Jason Robinson, and passed unanimously.

3. President Report

Legal Bill

The legal bill was as expected; we were charged for 10 hrs of time. The firm bills monthly, so that invoice is forthcoming.

Bookkeeper

Steph has reached out to the bookkeeper referral, and hopes to make a plan to meet them with Lisa in the near future.

Referee in Chief

When our current Referee in Chief, Trevor Nolan, joined BC Hockey, it was expected that he would no longer hold any significant role with other minor hockey organizations. Trevor recommends that Mike Wilson take over the role. There are no other recommendations at this time. Steph suggests continuing with Mike as the new RIC with Robyn continuing on as the ref scheduler.

Rep Coaches

Steph confirmed the following A1 head coaches would be returning this fall:

- U18 - Chad Boyko
- U15 - Dave Boyce
- U13 - Blake Moore
- U11 - Kurt Dalphond

Ben Boyko will be returning as head coach for U11 A2. Mark Larsen has expressed interest in head coaching U15 A2, if the team is viable. In the meantime, the head coaches for U13 A2 and U15 A2 are TBD.

Coach contracts will be prepared shortly.

BC Hockey Summit

Steph attended many valuable workshops at the recent BC Hockey Summit, including sessions focused on hockey culture and conduct. Respect in sport will be replaced with Shift Forward at a cost of \$25 for three components. RIS will still be used this upcoming season, but it won't generate HCR profiles. New coaches should not start with RIS; they should do another required course to generate a HCR profile. RIS will be valid until June of 2028. This change should be communicated with initiation coordinators, as they manage the bulk of new coaches. In a governance session, Steph's takeaway was that boards should strike standing finance and governance committees to work on ad hoc issues. In a session dispute resolution, a key takeaway was that boards should strike disciplinary committees to deal with disciplinary issues, allowing board members to focus on the business of running the association.

Action: A discussion about the merits of striking a disciplinary committee will be added to the next executive meeting agenda.

4. First VP Report

End of Season Satisfaction Survey

Allen recommended we do an end of season satisfaction survey, and suggested seeking some sort of feedback on the coaches. The board agrees we should solicit confidential feedback from parents regarding coach performance.

Action: Allen will come up with a proposal for two surveys and run it by the board prior to circulating to membership.

Player Numbers

U21 - 19 skaters, no goalie

U18 - 68 skaters, one wants to play down to U15, 4 goalies, 26 skaters trying out

U15 - 53 skaters, 1 wants to play down from U18, 3 goalies, 32 skaters

U13 - 54 skaters, 6 goalies, 38 skaters and 5 goalies trying out

U11 - 56 skaters, 6 goalies, 30 skaters and 5 goalies trying out

U9 - 75 skaters, we will build 4 teams of 17 skaters, waitlist some and move some to U7

U7 - 39 skaters, we will build 2 teams of 20 skaters

Intro to Hockey - 19 skaters, should double check with Kurt about numbers

We surpassed 400 skaters today, which is 96% of last year's numbers. We currently have 51 brand new players waitlisted.

A discussion was had about the pros and cons of placing two goalies on U11 A1 and U11 A2, with one goalie on U11 C1 and one goalie on U11 C2. Last season, there was some confusion over how and when a U9 goalie could be called up to cover in the absence of a goalie on the U11 C teams.

Action: The board will look at what options are available for ensuring U11 C teams are not left short-handed in terms of goalies throughout the season.

5. Treasurer Report

Lisa now has email access, and has reviewed the drive to see what's in there. Steph will connect with Lisa to prepare a budget and organize some handover with Kerston, Lisa and the new bookkeeper. Dan will also reach out to Lisa to discuss tracking tournament payments. Mike will also reach out to get reimbursement for the inlet theater booking. Signing authorities will need to be changed over. Lisa has made an appointment for VanCity and TD to get things moving forward.

6. Team Stores Update

Tournaments will be posted online by the end of the week. The Hockey Shop is ready to offer what they have done previously for us. Waiting to hear from Rocket Rods and Scoffs for an apparel and pricing package.

7. Two Deep Rule

Some associations are assigning parent volunteers as “room monitors” to ensure the two-deep rule is followed at all times.

Action: The exec should read the Rule of Two policy and FAQ that was circulated by Steph, and come to the next exec meeting with ideas for how to ensure compliance with the Rule of Two.

8. Added Ice for U18

Last year some of the biggest challenges were managing conflicts for U18. By adding 15 minutes to each U18 practice, this allows enough time for games. The cost will be approximately \$450 extra over the year. This ice would not be usable for any other team due to the late times.

9. Round Table

Steph Naqvi - The concept of a volunteer bond was discussed in the exec chat, and we want to explore this further. In ball hockey, the bond was implemented, but there weren't actually enough opportunities to fulfill the necessary roles. Turning this into an opportunity to learn how to contribute to the association would be a positive; the concept is good. The message the bond sends is that being part of this community means you have to give up some time ; you can't just sit back and watch.

Action: Dan will draft a volunteer bond policy to present at the next exec meeting.

Bylaw update. Our bylaws have not been updated in many years, though experts recommend that societies update their bylaws every 5 years or so. Poco had a law firm donate hours to update their constitution and bylaws. Steph will chat with Dan Richardson for his feedback, and report back at the next meeting.

Allen Wales - Urgently need to order jerseys and socks; will need Ryan's help with that. Steph will connect Katrina and Ryan.

Jason Robinson - Rep tryout policy document has been reviewed, and he suggests we make a few changes.

Action: Exec should review Jason's edited copy within the next week. If there's questions or a need for discussion, please contact Jason. If not, let's pass it in the chat.

Trent Blackwell - Absent.

Dave Zille - Nothing.

Jessica Suryavanshi - Proposed we defer the shared google drive discussion to the next meeting due to time constraints.

Mike Cornish - Wondering on the status of banners for the arena. Jason is playing phone tag with Rocket Rod's; the banners that need to be redone will be picked up by next week, and Mike will arrange with the city to have them put up while the ice is still out.

Nancy Nasso - Working on resolving outstanding sibling credits from this year and last year. Nancy will check in with Dan Richardson for guidance.

Dan Richardson - Absent.

Lisa Glover - Will be in touch offline.

Chris Saranchuk - Absent.

Katrina Page - Nothing.

Daniel Pires - Nothing.

Sean Postle - Has emailed the city asking them to please test all heating and cooling systems in the arena prior to the season commencing.

10. Next Meeting

Date: August 6, 2025
Time: 7:30 p.m.
Location: Zoom

11. Adjournment

The meeting was adjourned at 9:48 pm.