



PMAHA Executive Meeting Minutes

Date: June 4, 2025
Time: 8:00 p.m.
Location: Zoom

Called By:	Stephanie Naqvi	Present: Stephanie (Steph) Naqvi, President Jason Robinson, 2nd VP Trent Blackwell, 3rd VP Dave Zille, Communications Manager Jessica Suryavanshi, Secretary Mike Cornish, Facilities Manager Nancy Nasso, Registrar Sean Postle, Ice Coordinator Allen Wales, 1st VP Kerston Daley, Treasurer Daniel Pires, Tournament Coordinator Ryan Macdougall, Equipment Manager
Chair:	Stephanie Naqvi	
Recorder:	Jessica Suryavanshi	Regrets: Dan Richardson, Risk Manager Chris Saranchuk, Coach Coordinator - C Teams

1. Call to Order/Quorum

Steph Naqvi called the meeting to order at 8:05 p.m. She confirmed that quorum was achieved and the meeting may proceed.

2. Approval of Minutes

The members confirmed that they received and reviewed the draft minutes of the last meeting held on May 7, 2025.

Approval: A motion to approve the May 7, 2025 minutes as read was called by Steph Naqvi. The motion was seconded by Dave Zille, and passed unanimously.

3. President Report

Got a phone call from the ball hockey association president. There's a group trying to rally the city to change Arena 2 to a regular sized rink instead of olympic sized. For hockey, it's beneficial to have the larger ice space for development. Something to think about for the future, but not a priority for us right now.

Got an email from the president in Ridge to see if anyone is interested in creating U21 A teams. Last year our U21 rep players went to play in Coquitlam. It seems that if we have a second team it would be a C team, but we likely won't have enough players for two teams. It's unlikely that we will have enough ice to support a second team of any kind. We'll look at the numbers once registration occurs, and consider the options then.

Steph and Allen attended the PCAHA meeting, which lasted seven hours. There will be minutes that come out from the meeting. Highlights: 1) Jerseys have to be consistent. The new ruling for everyone is that home teams will wear dark, away teams will wear light, 2) There was some clarification on what period times and breaks will be between games, which will be included in the rulebook, and 3) U9 officiating allowance was amended due to that division moving to full ice games and rules. Steph will circulate the notes from that meeting.

The BC Hockey Summit is happening in Whistler this weekend. Steph has signed up for a number of courses. Will report back after attending.

Steph reviewed the steps she's taken to reconvene the 2025 AGM, and confirmed that we were referred to a law firm for advice and guidance.

Motion: Steph Naqvi moved to engage Volkenant Law Group for assistance with the AGM and their procedures at a cost of \$325 minus 10% per hour, with a maximum of 10 hours. Dan Pires seconded the motion. The motion carried.

We will send communication to the membership shortly to let them know we are working to resume the AGM ASAP. The hope is to resume by the end of June.

We might have a bookkeeper lined up. Steph will reach out to the candidate in due course.

4. 1st VP Report

When we signed up for Teamsnap in 2022, they verified us with the merchant, Stripe. This year, they changed the policy so we have to verify our identity, which caused a delay of many weeks. As of today, Teamsnap is now ready to take registrations. The plan is to open registration on Friday, June 6. Social media has been updated, and we'll need to create an email to let members know it will be opening soon. This year early bird registration will run until July 15th, which gives returning players a chance to register. We will likely be full if all players return, so new players will be waitlisted. After July 15th, the board should meet to set the rules for how we will make offers to waitlisted kids.

Action: Trent will contact any families of returning players who have not registered by the early bird deadline of July 15th.

If people are interested in learning more about other roles on the board (e.g. registration), please reach out to each other for cross-training. It would be wise to ensure some of the roles are quantified and documented (e.g. the key functions, how it happens, who the contacts are, etc.), so there is some sort of a roadmap in place. The feeling is that discussions about succession should begin when the new board is in place.

5. Treasurer Report

Last year we bumped up registration fees to cover apparel costs. The fee increase was not optional (e.g. you could not opt out of apparel). Last year's rates were: U7 Intro \$710, U7 \$860, U9 \$860, U11 \$960, U13-U21 \$1060. The proposed fee structure for 2025/26 would be to increase fees by \$10, without offering apparel. The proposed increase is due to: 1) we've been making teams pay for Teamsnap fees, but the total fees collected haven't covered actual costs, 2) we've been in a loss position for at least 2 years now, having eaten into our working capital by about \$20,000, so we need to start building that back. The fee increase would help us rebuild working capital, cover the cost of Teamsnap fees, and potentially additional costs for coaches manuals, legal fees, etc. There is also a feeling that we need to increase the equipment credit provided to goalies, and it should be tiered based on age, as the older a player gets the more expensive their equipment will be.

Motion: Allen Wales moved to increase goalie equipment credit for U15-U21 to \$600. Steph Naqvi seconded the motion. Kerston Daley abstained from voting. The motion carried.

Motion: Kerston Daley moved to set registration fees for U7 Intro - \$720, U7 - \$870, U9 - \$870, U11 - \$970, U13-U21 \$1070. Steph Naqvi seconded the motion. The motion carried.

Last year, we charged a flat fee of \$645 for all new players with a \$350 equipment credit. We are no longer in recruitment mode, and do not need to offer a reduced rate to entice players to join. Therefore, bringing new player fees in line with fees paid by returning players makes sense.

Motion: Kerston moved to charge an age appropriate fee for all new players, while continuing to offer a \$350 equipment credit. Steph Naqvi seconded the motion. The motion carried.

Motion: Kerston moved to set tryout fees to \$325. Allen Wales seconded the motion. The motion carried.

No changes proposed to the current camp fees of U7-U9 \$175, U11 \$200 and U13-U18 \$235.

6. Round Table

Steph Naqvi - More highlights from the PCAHA meeting as follows: 1) U21 is now going to have a championship day the same as all other divisions, 2) three U9 aged players permitted on a U11 team,

3) Burnaby female split from Burnaby minor and 4) U11 and U13 All Star celebrations will be implemented for the top 90 skaters and 12 goalies for rep (A1) teams across PCAHA.

Allen Wales - Please see the link to register that I've just emailed to you, and try it out. Please do not share with others.

Jason Robinson - Nothing.

Trent Blackwell - Working on development ice times. Most of the stuff coming from Planet Ice is early morning. Waiting to hear from 8 Rinks. Will be sitting with Sean soon to look at the ice schedule. Also working with some other rinks locally and a little further afield.

Dave Zille - Will be working with Steph to send an email to the membership regarding resuming the AGM. Dave can send out a general email about the AGM status and a reminder that registration will be opening Friday at 8 AM. Allen will QA the website to ensure fees are

Action: Jessica will reach out to Dave.

Jessica Suryavanshi - Darby has proposed November 16, 2025 for photo day.

Action: Jessica will ask Darby if they can book us on Saturday, November 15th instead due to parking being so difficult on Sundays (i.e. Farmer's Market day).

Mike Cornish - Working to find a location to resume the AGM.

Nancy Nasso - Nothing.

Dan Richardson - Absent.

Kerston Daley - Nothing.

Chris Saranchuk - Absent.

Ryan Macdougall - Nothing.

Daniel Pires - Nothing.

Sean Postle - Confirmed his understanding of the next steps to reconvening the AGM.

7. Next Meeting

Date: July 2, 2025
Time: 7:30 p.m.
Location: TBD

8. Adjournment

The meeting was adjourned at 9:47 pm.