



PMAHA Executive Meeting Minutes

Date: Feb. 5, 2025
Time: 7:30 p.m.
Location: BTM Lawyers Office, 530-130 Brew Street, Port Moody BC

Called By: Stephanie Naqvi	Present: Stephanie (Steph) Naqvi, President Dave Zille, Communications Manager Jessica Suryavanshi, Secretary Mike Cornish, Facilities Manager Nancy Nasso, Registrar Jason Robinson, 2nd VP Trent Blackwell, 3rd VP Dan Richardson, Risk Manager Allen Wales, 1st VP Kerston Daley, Treasurer
Chair: Stephanie Naqvi	
Recorder: Jessica Suryavanshi	Regrets: Chris Saranchuk, Coach Coordinator - C Teams Ryan Macdougall, Equipment Manager Daniel Pires, Tournament Coordinator Sean Postle, Ice Coordinator

1. Call to Order/Quorum

Steph Naqvi called the meeting to order at 7:38 p.m. She confirmed that quorum was achieved and the meeting may proceed.

2. Approval of Minutes

The members confirmed that they received and reviewed the draft minutes of the last meeting held on January 8, 2025.

Approval: A motion to approve the January 8, 2025 minutes as read was called by Steph Naqvi. The motion was accepted by Allen Wales, seconded by Mike Cornish and passed unanimously.

3. President Report

Presidents Caucus Overview:

U9 full ice pilot program feedback submitted to BC Hockey. The FVN team won the scholarship tournament, which included 3 players from PMAHA. Lots of teams within PCAHA have been going to tournaments without permission, which resulted in fines. Team managers have been reminded to get a TPN before attending tournaments. Cloverdale is hoping to promote sanctioned hockey in their new rink. At this point they're looking for a letter of support from minor hockey groups (keep it minor hockey; not for-profit hockey). PCAHA scholarship program info coming soon; will be sent to U18 kids. A draft budget has been set for 2025/26 PCAHA player assessments. A minor increase is expected. Chilliwack made a motion to change jersey colours - motion passed. Some discussion about combining age groups within female zone hockey. Some discussion about a U11/13 zone pilot program for the 2025/26 season. Currently seeking feedback via survey. A motion to implement the pilot would have to be passed at a special general meeting. Semiahmoo raised privacy concerns over video reviews. There are more ref reports/match penalties this year. Final 4 bulletins went out to managers.

Jan 21 FVN Meeting:

U18 scholarship planning commenced. Selection process involved two coaches. Lots of kids applied. Next year the process will start earlier. Scorekeeping continues to be a challenge; lots of incorrect penalties entered by inexperienced scorekeepers. Refs finalize the game sheet after the game, so they have final say. Steph doesn't see the reports. Reminders have been sent to managers to ensure scorekeepers are competent.

AGM Planning:

Turn out at Site B for last year's awards and AGM was significantly better than previous years; lots more opportunity for socializing and building community. Though the cost is slightly higher, we may be able to use the profit from bottle collection to offset. Ideally, we will target mid-may for the event.

Action: Steph is looking into rental fees and availability of Site B vs. the Inlet Theatre.

Action: Steph and Kerston will follow up with Rotary regarding unpaid profit for our work selling t-shirts.

Heritage Woods Secondary After Grad:

Traditionally, the league has donated \$250 to HWS and Port Moody Secondary in support of their after grad party. Last year we only donated to HW because PMS did not do after grad.

Approval: A motion to donate \$250 to Heritage Woods Secondary and \$250 to Port Moody Secondary (if approached) in support of their after grad parties was made by Jason Robinson and seconded by Dan Richardson and passed unanimously.

Golf Tournament Planning:

The annual PMAHA golf tournament is for any PMAHA formal volunteer (treasurers, managers, coaches, exec, etc.). Steph called for volunteers to help collect prizes; Nancy volunteered. Steph will set a date for some point for mid-may.

Suspensions/Discipline:

Many suspensions this past week; 2nd and 3rd VPs have been supporting. Some suspensions cannot be appealed. There is some video review occurring; some of the calls that could be made are not being made. Trevor (Referee in chief) is aware of our concerns and will be arranging more referee education. There is a bit of a lack of experienced referees at the moment, likely due to Covid. Steph's process is to always get a statement from the player so they can reflect on why they've arrived in the position that they're in.

4. 1st VP Report

Past break-even point on provincial championships. Potential upside now on 50/50 raffle, which will help offset some of the lost revenue from the March Madness tournament. We got 10K from BC Hockey and approx. \$8500 in sponsorships so far; thank you to BTM for being one of our platinum sponsors this year. Banquet was a big stress point; but, the venue and meal have now been sorted. All proceeds we make from the event will go back to the association. Still seeking a guest speaker. Ice is booked; just need to sort practice times. Will return some of the ice during the banquet, as we won't need it. Still need a point of contact on the March Madness side of things so the two events can coordinate. Would like one of the initiation teams to participate in the opening ceremony on Sunday night.

Action: Steph needs to get Allen the insurance certificate for HW.

5. Treasurer Report

Rep invoices are going out for extra ice, and any reimbursements owed to the association. Accounting for U15 and U11 tourneys almost complete; just need to deal with collection of shared invoices. A discussion was had about the sibling discount. Need to send goalie development invoices to rep teams as well.

Approval: A motion to eliminate the sibling discount was put forward by Kerston Daley and seconded by Mike Cornish. The motion was carried unanimously.

Action: Dave will remove the sibling discount reference to the website.

Transitioning our accounting from Excel to accounting software this year. Our accountant, Pam, is working on the books this year, but this is her last year. We will need to hire a bookkeeper to replace Pam.

Action: Trent will speak with a potential lead to take over the accounting position.

Looking into securing someone to review our financials. Potential costs are approximately \$7000.

Action: Kerston will look into whether or not we need to be filing an annual report with the CRA.

6. 2025 March Madness Tournament

Dan not present. March Madness tournament is still urgently looking for volunteers. The U18 tournament committee will be taking care of the gaming license and most of the sponsorship.

7. Round Table

Steph - Steph spoke with the City about the mice infestation in the hockey office, and how it would be harmful for volunteers to clean up the office and the storage unit under the office. The city will be looking into it and cleaning up. The office needs to be cleaned up as it will be used during provincials. Mike has been working on cleaning it out. Steph still has all the trophies that were ordered during the Covid year. Awards will be handed out at this year's AGM; any trophies not picked up will be disposed of.

Kerston - nothing

Dave - Will get going on AGM advertisements before spring break. We will have 1.5 months to collect nominations for awards.

Allen - nothing

Mike - allen has sent a comprehensive list to the city to work on prior to provincials. 50/50 will be a QR code for the provincials and march madness. There is a small fee or percentage for this. Will report back with more info.

Dan R. - nothing

Jason - Been helping with the management of some suspensions.

Jessica - nothing

Trent - Has been in discussion with A1 coaches about putting together a curriculum for each of the divisions. The board is interested in hearing their ideas, as they impact the wider association.

Action: Trent and Steph will chat about the best approach for how to hear their ideas.

Nancy - nothing

8. Next Meeting

Date: March 4, 2025

Time: 7:00 p.m.

Location: TBD

9. Adjournment

The meeting was adjourned at 9:15 pm