



PMAHA Executive Meeting Minutes

Date: December 11, 2024
Time: 7:00 p.m.
Location: Virtual Meeting via Zoom

<p>Called By: Stephanie Naqvi</p> <p>Chair: Stephanie Naqvi</p> <p>Recorder: Jessica Suryavanshi</p>	<p>Present: Stephanie (Steph) Naqvi, President Allen Wales, 1st VP Kerston Daley, Treasurer Dave Zille, Communications Manager Jessica Suryavanshi, Secretary Mike Cornish, Facilities Manager Sean Postle, Ice Coordinator Nancy Nasso, Registrar Torben Nelson, 2nd VP Chris Saranchuk, Coach Coordinator - C Teams Daniel Pires, Tournament Coordinator</p> <p>Regrets: Dan Richardson, Risk Manager Ryan Macdougall, Equipment Manager</p>
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1. Call to Order/Quorum

Steph Naqvi called the meeting to order at 7:05 p.m. She confirmed that quorum was achieved and the meeting may proceed.

2. Approval of Minutes

The members confirmed that they received and reviewed the draft minutes of the last meeting held on October 1, 2024.

Approval: A motion to approve the October 1, 2024 minutes as read was called by Steph Naqvi. The motion was accepted by Allen Wales, seconded by Dave Zille and passed unanimously.

3. President Report

Lots of sharing of goalies in the U15C group, so some challenges there. Some takeaways from balancing C teams would be to clearly communicate the balancing process, so everyone can

understand how the teams are drafted. Perhaps calling a parent meeting would be helpful for next year.

Code of Conduct - there have been some challenges with parent behaviour, despite everyone signing the code of conduct when they register their kids. The code of conduct has now been added to the website, and it would be wise to look at formalizing disciplinary processes for parents (eg suspending parents when needed) in future.

All rep flights are being reviewed; coaches have been notified.

Apparel distribution has wrapped up. If we were to do it again like this, we'd need to call a meeting with the distributor, and appoint a non-exec parent to lead the process.

VP position - our risk manager, Dan, reviewed the bylaws to ensure we are following the established process by appointing a third VP. Dan concluded that we are permitted to add positions to the board prior to the AGM, as long as they are not a voting member of the exec team. The position would then be formally proposed and voted upon at the next AGM.

Approval: A motion to add a 3rd VP position with a formal addition to be voted upon at the upcoming 2025 AGM and the position would remain a non-voting position until the AGM was called by Allen. Sean seconded the motion. The motion passed.

Torben has resigned as the 2nd VP. Jason Robinson and Trent Blackwell have put their names forward for the position of VP.

Approval: A motion was made by Allen to appoint Jason Robinson as 2nd VP. The motion was seconded by Dave. The motion passed.

Approval: A motion was made by Allen to appoint Trent Blackwell as 3rd VP. The motion was seconded by Dave. The motion passed.

4. First VP Report

Allen is acting as tournament chair for provincials. Ice schedule has been received, which is looking good. The only issue is ensuring practice times are offered to all teams. Steph suggested reaching out to BWC to secure additional ice, as their rater is cheaper. The committee is working to sort some hotels. More info soon.

We have 12 team rosters that are rejected right now due to missing qualifications, which will result in many coaches, safeties, etc being removed from rosters. Managers will be given a final warning notifying them of the issues, so they can follow up with their coaches, etc.

5. Treasurer Report

All team bank accounts have been set-up. The two U7 accounts were assigned to U21 and U9C4, as they needed access to team accounts quicker than the U7s did. We now need to open two new accounts for the U7 teams.

Approval: A motion to open two new team accounts for the two U7 teams with Vancity was made by Kerston. The motion was seconded by Sean. The motion passed.

6. 2025 March Madness Tournament

Currently, the U7-U9 March Madness Tournament is being reviewed due to ice conflicts. We will re-approach the City to discuss other options, and will begin investigating outside ice options as well. Getting this sorted ASAP is crucial, so we can get a chair or co-chairs in place if we decide to move forward with the tournament.

7. Round Table

Stephanie (Steph) Naqvi, President - a huge thanks to Torben, you will be missed! Thank you for staying on until we were able to put some new folks in place.

Allen Wales, 1st VP - thanks to Torben, we are sad to lose him.

Kerston Daley, Treasurer - nothing

Dave Zille, Communications Manager - nothing

Jessica Suryavanshi, Secretary - nothing

Daniel Pires, Tournament Coordinator - nothing

Sean Postle, Ice Coordinator - nothing

Nancy Nasso, Registrar - working with folks on roster issues; not seeing a lot about coaches, moreso dealing with safeties.

Torben Nelson, 2nd VP - good luck to the new two VPs, and all the best to everyone. I'm still around and willing to help as a MAL if ever needed.

Mike Cornish, Facilities Manager - Torben, thank you for everything! You've done so much to make the association better.

Chris Saranchuk, Coach Coordinator - C Teams - nothing

8. Next Meeting

The next meeting is scheduled for XX.

Date: Wednesday, January 8, 2025

Time: 7:00 p.m.

Location: Online Meeting via Zoom

9. Adjournment

The meeting was adjourned at 8:06 p.m.