



PMAHA Executive Meeting Minutes

Date: July 2, 2024
Time: 7:00 p.m.
Location: Virtual Meeting via Zoom

<p>Called By: Stephanie Naqvi</p> <p>Chair: Stephanie Naqvi</p> <p>Recorder: Jessica Suryavanshi</p>	<p>Present: Stephanie (Steph) Naqvi, President Allen Wales, 1st VP Kerston Daley, Treasurer Dave Zille, Communications Manager Jessica Suryavanshi, Secretary Chris Saranchuk, Coach Coordinator - C Teams Daniel Pires, Tournament Coordinator Sean Postle, Ice Coordinator Mike Cornish, Facilities Manager Nancy Nasso, Registrar</p> <p>Regrets: Torben Nelson, 2nd VP Grant Morisson, Risk Manager Ryan MacDougall, Equipment Manager</p>
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1. Call to Order/Quorum

Steph Naqvi called the meeting to order at 7:01p.m. She confirmed that quorum was achieved and the meeting may proceed.

2. Approval of Minutes

The members confirmed that they received and reviewed the draft minutes of the last meeting held on June 4, 2024.

Approval: Dave Zille moved to approve the June 4, 2024 minutes as read. The motion was seconded by Chris Sarenchuk, and passed unanimously.

3. President Report

BC Hockey AGM in June, attended by Steph and Allen. Lots of collaboration. Key changes: 1) RIS is now one of the mandatory coaching credentials prior to taking the ice, 2) U7-U11 coaches need to

attend a Coach 1 level clinic before December, or have achieved a level 2 coaching qualification in previous seasons.

Waiting on approval from BC Hockey re changes that were pushed through at the PCAHA AGM. The changes need to be approved by BC Hockey before they become official.

All AGM trophies have been updated, including the new golf tournament trophy.

Need to figure out how to distribute the trophies that were stored in the locker.

Action: Steph will follow up in the Whatsapp chat to determine how to get the trophies to the appropriate recipients.

There is a new requirement for three proofs of residence for anyone wishing to transfer into an association outside their jurisdiction. This is a widespread change made by PCAHA.

Steph has been in conversation with Coquitlam about doing a U15 A2 team. It's still in the works, nothing has been confirmed. Steph will follow up with them now that we have a better sense for our registration numbers.

Torben, Kurt and Steph met with the three applicants for U11 A2 and U13 A2 coaches. Offers were presented to Ben Boyko (U11 A2) and Mark Larsen (U13 A2). A public announcement will be made soon.

PMAHA used to reimburse referees for their course fees if they refereed a minimum number of games each season. When BC Hockey reduced the clinic fees to \$5, we no longer did this as it wasn't worth the administrative burden. Last season we offered to pay for our referees of the year to attend the BC officiating camp, and this year Steph is recommending we do the same.

Approval: On June 21, 2024 Steph Naqvi made a motion via the PMAHA Executive Whatsapp group. Steph moved to pay for our 2 referees of the year to attend BC Hockey's Summer Officiating School at a cost of \$735/attendee. The motion was seconded by Torben Nelson, and passed unanimously.

4. First VP Report

Ribfest is happening July 19-21. We've been invited by the Rotary Club to run a fundraiser where they'll give us 30% profits of tees and 25% of other sales. They'll need 7 volunteers at any given time throughout the event, 2 hour shifts, 6 hours per day. Need to fill 63 shifts in total. Volunteers need to be 15+, so the burden would fall onto parents unless the Rotary can be flexible. Hoping to create some incentive - perhaps volunteers get a discount off registration or something similar. We're also gathering empty cans and will be receiving those profits. Allen can help with communication and filling shifts before he leaves on vacation. Dan can help; Kerston can help on Friday only; Sean can do Sunday; Steph's kids can help too. Allen will prep a volunteer schedule for everyone to share out to their teams, whatsapp groups, etc.

Registrations are still trickling in. 386 registrations so far. Lots of pressure on U9. We could use the development session timeslots if necessary. In addition, pre-Covid we had 5:30 AM ice times, which we will likely have to resume this year. Another option is to look at securing time at Planet Ice. Next step is to go away and look at the ice schedule to run some scenarios. We will need to manage expectations at some point.

Action: Sean will prepare a few ice schedule scenarios for review by the exec team next week.

Action: Sean will contact Planet Ice about the cost of securing extra ice.

5. Treasurer Report

Still working on the transition from the previous treasurer, including bank signatory hand-over.

6. 2024-25 Coordinators

Steph and Allen are working on a process and policy document for Coordinators. The idea is to take out as much of the bias in the evaluation and team building process as possible. The hope is to use independent evaluators for the "C.". Jessica volunteered to work on the document with Allen and Steph. We need to start recruiting Coordinators for U13 and above.

7. "C" Tournament

U11-U15 tournament hasn't had a lot of interest in the past. The only time available is three midweek days before or after Christmas break, plus we'd have to cancel the development sessions. We haven't had a group of parents reach out to run a tournament. If a group of parents came forward, we could consider it at that point. At this point, it's a non-starter. The tournament is currently offered to the rep kids to try to offset some of the costs.

8. U7/U9 Ice Times and Roster Sizes

U9 may be able to move some people down, some people up, which may take the pressure off. We'll need to review the ice schedule scenarios before any decisions are made.

9. Round Table: New Business

Steph: Contacted the City about hosting the provincials; they will keep the ice in to accommodate our request. Steph can now formally submit the application letter to PCAHA.

Dave: Allen, happy to help communicate Ribfest information. Will follow up with Jess about website update training.

Chris: Once Dave sends a link to the new C level training requirements, Chris will circulate to coaches. Chris will circulate CRC instructions to coaches if someone can send it to him.

Dan: Will be registering all the tournaments in a couple of weeks.

Allen: Nothing

Jessica: Nothing

Kerston: Nothing

Sean: Forwarded contracts for tournament ice; will double check with Cory to see how they should be signed. For the Christmas tournament, we only have Arena 1 ice for now. Still waiting for the schedule for Arena 2 (the City needs to set their winter camps first).

Mike: Photos are booked for Nov. 17th in the curling rink. Still following up on rodent management and accessing the locker.

Nancy: Nothing

10. Next Meeting

The next meeting is set for:

Date: Tuesday, August 6, 2024

Time: 7:00 p.m.

Location: Online Meeting via Zoom

11. Adjournment

The meeting was adjourned at 8:34 p.m.