



## PMAHA Executive Meeting Minutes

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**Date:** August 8, 2023  
**Time:** 7:00 p.m.  
**Location:** Virtual Meeting via Zoom

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| <b>Called By:</b> Stephanie Naqvi | <b>Present:</b><br>Stephanie (Steph) Naqvi, President; Torben Nelson, Second VP; Jen Pobran, Treasurer; Daniel Pires, Tournament Coordinator; Cory O’Krainetz, Ice Coordinator; Ryan MacDougall, Equipment Manager; Adam Yap, Coach Coordinator A Teams; Kerston Daley, Secretary<br><br><b>Regrets:</b><br>Allen Wales, First VP; Dave Zille, Communications Manager; Mike Cornish, Facilities Manager; Chris Saranchuk, Coach Coordinator C Teams; Trevor Nolan, Referee-In-Chief (non-voting member); Grant Morrison, Risk Manager |
| <b>Chair:</b> Stephanie Naqvi     |   |
| <b>Recorder:</b> Kerston Daley    |   |

### 1. Call to Order/Quorum

Steph Naqvi called the meeting to order at 7:03 p.m. She confirmed that quorum was achieved, and the meeting may proceed.

### 2. Approval of Minutes

The members confirmed that they received and reviewed the draft minutes of the last meeting on July 25, 2023.

**Approval:** A motion to approve the July 25, 2023, minutes as read was called by Steph Naqvi seconded by Daniel Pires, and passed unanimously.

### 3. President's Report

- CRCs:
  - What we have always gone by is who is rostered should have one
  - I think we should have treasurers and board members complete them as well given. Treasurers are the second signer and handle money, despite the fact that they are not rostered.
  - Motion that treasurers and board members have CRCs completed in the same frequency as other officials. Motioned by Steph and seconded by Torben, passed unanimously.
- Cheque:
  - Received for the bottles - \$1,176.10, huge thanks to Dan because he collected all the bottles from Ribfest, had he not done that it would not have been possible.
  - Thought on how to use the money is goalie equipment.
  - Want everyone to put some thought on how it should be used.
  - Would like to say this is something the Rotary Club helped us buy.
  - Will vote on this in future.
- Donated money:
  - Past Port Moody player passed from drug overdose. Want to donate \$5,000 in his name. Thought to on what might be the best way to use the money. They suggested it could help kids who aren't financially able to play hockey. Port Moody hockey already covers difference between what Kidsport pays and the registration fees, so would be neat to have it go to
- Coaches stipend:
  - Intention with motion passed last year was to retain coaches.
  - Had a coach return after going and coaching juniors. Would like to put forward a motion to amend the prior policy:
  - Steph motioned: Motion to amend coach stipend policy to be 6500 for each paid coach with 500 added per year for each year with Port Moody to a maximum of \$800. With \$1,500 \*\*\*\*\* Motioned by Steph, passed by Torben, passed unanimously
  - between what Kidsport pays and the registration fees, so would be neat to have it go to
- U13 A2:
  - Coach would like to take 16 kids in A2. Motion to allow the U13 A2 coach to take up to 16 players for the 2023/2024 season. If he chose not to it doesn't require him to. In terms of numbers for this year, we have a max roster of 16 at C. We would still be within that for the house teams. What is the rationale is that A1 might only take 14 players, and 16 players on A2 so it would still be 30 players in U13. Good number of kids on the A2 team to AP to the A1 team. Cory – question is how is he going to manage a roster of 16. Mark is comfortable

overall with the whole thing and thinks it can work.

- Might put it in the group chat and vote that way.
- Trying to stay on top of clinics to ensure all coaches are on top of the qualifications. Made two chats one for A coaches because qualifications are different, and one for C coaches which is pretty empty right now. Do want to find ourselves in the position we are in every year where they don't have courses offered any longer and we have coaches who need the certifications.

## **5. Treasurer's Report**

- Little bit of an update with team accounts – touched based with Nicole and Judy Biggs is who is involved with tournaments, our tournament accounts are there so just the team accounts getting managers and treasurers in to set up the accounts. Make priority Bantam teams because of the tournaments. Prioritizing house and rep over Initiation. Some concerns from bank with the number of people that would be going into the branch.
- Close to cutting ties with Scotiabank. Stay tune should be closing that up soon.
- Gaming grant is still in progress. Which was expected because we submitted application late

## **6. Round Table**

### **Steph Naqvi**

- Chris wants to buy rebounders. They cost \$200 each and he wants 3.
- Policy is under \$1,000 does not require vote. So I don't believe it is necessary for a vote.
- Any opposition? Could be something we use the bottle money for. Nothing expressed.

### **Kerston Daley**

- Nothing to discuss.

### **Dan Pires**

- Speaking with Dave and we are looking into branding for tournaments. Rather than reinventing a wheel each time, there is already material to work with.
- Also in the process of working on tournament manual that we can give to tournament coordinators.
- We already have 8 teams that have contacted us about registering for tournaments.

### **Cory O'Krainetz**

- Will touch base with Dan to figure out how many teams we can have for each tournament.
- Cory will send out schedule this week. Not much feedback received at this point, but he will send the schedule out again and we can add it to the agenda for our next meeting. We are

in a good place for ice – we picked up some times and we have a better schedule this year. Feedback welcomed.

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### **Jen Pobran**

- With regards to tournaments, when applications go out we need to make sure they have the correct email. We need the e- transfers when they come in to go to Dan's email and not Jen's email, if it goes to Jen's it involves moving the money via cheque and involving Pam and requiring a second signature. Process is to e-transfer to Dan, forward to Jen, and she will deposit it into the correct account and Jen will forward Dan a confirmation.

### **Mike Cornish:**

- Lots going on since June meeting with goalie development.
  - o Assertion is doing development now.
  - o Trying to coordinate goalies. We have a bit of an issue in U11 where we have quite a few goalies but not many trying out for rep. Mike to touch base with them and see if anyone is interested in moving up and trying out. We have two goalies who want to do part-time but with the number of goalies that want to play house, it lowers room for them to do this. If we could get one more goalie to try out for rep, in house we would have one regular goalie and one half time goalie on each team. Or the two half time goalies can split 50/50.
  - o There is one other issue with a possibly transferring goalie from PoCo.
  - o Need to talk to Assertion to make sure they are available for the scrimmage dates.

### **Ryan MacDougall**

- Waiting for Hockey Shop to provide cost of goalie equipment. Once price received from the Hockey Shop, Mike will talk to Assertion as they said they could get us some preferred pricing. Ryan also connecting directly to CCM.
- Socks should be here soon.
- Sorting through tryout jerseys. We might need a few but should not be many. Team jerseys are good.
- Reminder from Allen that for learn to play program we are loaning jerseys for 2 weeks and we said we would give them socks.

### **Torben Nelson**

- Huge thank you to Allen for the Learn to Play in Torben's absence.
- Learn to Play starting up next week. Torben working with Ryan over the last couple days about jerseys. Everything is looking good.
- Have some U18 players signed up to help as junior coaches.

### **Stephanie Naqvi**

- Nothing further.

## **7. Next Meeting**

Date: September 12<sup>th</sup>, 2023 (New Executive)  
Time: 7:00 p.m.  
Location: Online Meeting via Zoom

## **8. Adjournment**

The meeting was adjourned at 8:06 p.m.