



PMAHA Executive Meeting Minutes

Date: April 5, 2023
Time: 7 p.m.
Location: Meeting in person at Port Moody Rec Centre

Called By: Stephanie Naqvi	Present: Stephanie (Steph) Naqvi, President Allen Wales, 1st VP Torben Nelson, 2nd VP Heather Thomson, Secretary Dave Zille, Communications Manager Marvin Lau, Tournaments Coordinator Chris Saranchuk, Coach Coordinator C Mike Cornish, Facilities Manager Ryan MacDougall, Equipment Manager Cory O’Krainetz, Ice Coordinator Jennifer Pobran, Treasurer – attend via phone left at 8.14 pm
Chair: Stephanie Naqvi	
Recorder: Heather Thomson	Regrets: Grant Morrison, Risk Manager Brittany House, Registrar Adam Yap, Coach Coordinator A Trevor Nolan, Referee-In-Chief (<i>non voting member</i>)

1. Call to Order/Quorum

Stephanie Naqvi called the meeting to order at 7.06 p.m. She confirmed that quorum was achieved, and the meeting may proceed.

2. Approval of Minutes

Approval of Feb 7, 2023. meeting minutes – Steph motioned to accept, Allen 2nd, all in favour

3. Treasurer Report – Jen

- End of season still collecting year end items and reconciliation accounts. All fees have been paid for rep fees. Some items did not go well with Scotia Bank this season, accounts were not handled properly. Issues with team accounts, bank hours and signing. Discussed with Pam and Steph that we currently have 3 bank accounts and need to look at consolidation and make some changes for next season. Need to look at some options for next season to better

manage team accounts. Jen looked at options for Van City. Van City is not able to provide the \$1000 donation that Scotia Bank provides. Feedback this year is that teams were having too many issues with Scotia Bank.

- Jen proposed idea to move team accounts to Van City. Van City no monthly account fees, but need to pay for cheques. Scotia Bank is a bit more complicated for each start of new season.
- Steph spoke to benefits of having team accounts at one bank. Want to have some control over team accounts and to be accessible by our bookkeeper and treasurer. Supports Van City as out new choice for next season. Jen should be able to get online access using Van City. Van City has better hours and more accessible.

Jen – Propose to leave Scotia Bank and move Team accounts to Van City to consolidate our accounts. Steph 2nd motion. Vote – all in favour.

4. Allen – VP Report

- Review Survey results, Allen explained the summary of the results and how the majority of our members assessed we are doing a good job, but still highlighted a number of areas for improvements. It was noted that the report in its current is intended for executive members only. Steph and Allen will now meet to look at key items to improve arising from the survey. Dave Zille asked to be part of group which was agreed. If any members have suggestions for their areas of responsibilities, please send to Allen.
- 44 kids registered in Learn to Play as at end of March, 100% Port Moody kids, which is very positive given we have not yet sent flyers to schools.
- Refer to Appendix A. Projection of returning players and possible roster sizes for next season. If we had 100% retention of returning players, we are already full in U11 and U13 subject to maximum roster sizes.
- Refer to Appendix B. Suggested roster sizes by Exec Member. Please review in preparation for debate and finalization in May Exec meeting. Roster caps need to be agreed to help manage the expectations of New Player Families.
- Refer to Appendix C. Team Roster Formula. Based on the roster caps we agree in the next meeting a formula should dictate at what number of registered players would we form 1, 2, 3 or 4 teams in each division, and at what point we would stop accepting new players from the waitlist. It was also noted we may be short of goalies in some divisions which might determine team size.
- Summer camps – A base proposal for ice allocation has been created and sent to Cory. Dates of camps are 14-18 Aug and 21-25 Aug, also 28-31 Aug. Cory needs to discuss ice allocation with City to see how much ice time we can have for August for camps and tryouts. Allen will discuss with development partners once we have ice confirmed with City.
- Tryout dates – Steph would like to remove Sunday Aug 27th. Try outs will be adjusted to Monday – Thursday Aug 28 – 31st.
- Refer to Appendix D. Allen proposed new idea for tryout process for initial discussion. Takes into account that issues we have had previously having discussed with Kurt how to improve process. Paid coaches would continue to be used more in evaluation process but their role reduced. Cory proposed increasing the skills assessment phase from 1hr to 2hrs which will be considered. If you have ideas email to Allen for next meeting or call to discuss. Steph – purpose to look at new process and policy to do things better. Need to modernize process.

Waste of money to use evaluators for 5 days if they were inattentive like we have observed in past years.

- Crossroads cup process – U18 not excited at prospect. Still need to work on if we will do this for house teams, potential to limit to younger ages to prove concept.

5. President Report - Steph

- Golf tournament – May 5th – Mr. Chorner is running tournament.
- Ryan will see what swag we have left to donate.
- Looking at Jr B charity game for this upcoming season.
- Will look at hosting zone game again this season. Might look at zone game for U15 & U18 to host 3 games. Good for our Port Moody kids to see AAA level. Raised money for charity, also some Port Moody kids to return to play in Port Moody.
- FVN – has not yet had meeting. Hopefully next week to wrap up year.
- BC Hockey meeting is coming up. Steph and Allen will attend. In Penticton.
- Returning Executive – some positions are up for renewal. Would like to actively recruit for positions that need to be filled to have vote at AGM.
- Next meeting will be to vote on awards. Will be in person (changed to via zoom). Please let Steph know ahead of time if you can not attend meeting, please try to attend meeting – Executive should attend.

6. Dave Zille – AGM and awards

- Need to lead time to get awards. Needs to get awards. Deadline was this week.
- Some awards do need award nomination – need player of the year and C team of the year.
- Do awards and AGM decision making next week. Via Zoom at 7pm April 12th
- New website project. Redesigning website before new season. Would like to launch in July. Dave trying to unlock domain name. Would like new email and website to be running by July.
- Meet with Team Snap reps to look at options for email templates and hosting website to create new website. Would like to build website that is an upgrade from current website. Would like to work with provider that can provide support to build website and help set up. Team Snap can integrate with our current Team Snap uses.
- Would like to propose choosing the \$1000 option for fee where Team Snap would build the template and Dave build the pages. Will be a significant amount of time from Dave. \$500 / year fee US for Website hosting and support, security etc.
- For email Dave would like to look at finding a provider that will provide “non-profit” email with domain name and provide for free. Need to prove that you are non-profit.

Motion – to use Team Snap for website platform – to use \$1000 USD option with \$500 USD yearly. Dave will put in work necessary to make the website template work for our association. Dave puts forward motion, Allen 2nd motion – all in favour.

7. Round Table

- Update from Adam on A Coaches. Have had 23 coaches apply so far, mostly all are C/rec applicants, 22 are returning coaches or parents within association. Appointments will start happening for paid coaches. Still looking for paid coach options for U11A2 and potentially U18A2. Possible coaching shuffle this coming season. Stay tuned. Recruitment still underway, closing end of the month. Thanks to Allen for the new coach recruitment form, top notch.
- Looking to speak with a few coaches from this season regarding some feedback that was brought up during the surveys. Age old issue every season with coaching, can't keep everyone happy. Will always have some detractors.
- Looking at implementing a rule to have at least 1 parent coach on the bench with rep. This was brought up in regard to learnings form our U13A2 team.

Next meeting April 12 @ 7pm via zoom - Awards and voting on Items

Steph - The meeting was adjourned at 9.08 pm

APPENDIX A – 2023 REGISTRATION PROJECTION

Returning Players	Skaters	Goalies	Learn to Play	Skaters	New Players	Skaters	Transferring	Skaters	Goalies	2023 Capacity	Skaters	Spots	Goalies	Spots
100% Retention	317	20	New Players #1	44	New Players #2	0	Transferring	0	0	Max	400	37	20	12
U6	Skaters		U6	Skaters	U6	Skaters	U6	Skaters		U6	Cap	Spots		
2019	-		2019	5	2019	0	2019	0		2019	-	-		
2018	8		2018	10	2018	0	2018	0		2018	-	-		
	8			15		0		0			32	9		
U7	Skaters		U7	Skaters	U7	Skaters	U7	Skaters		U7	Cap	Spots		
C1	8		C1	5	NP1	0	T1	0		C1	17	4		
C2	7		C2	6	NP2	0	T2	0		C2	17	4		
	15			11		0		0			34	8		
U8	Skaters		U8	Skaters	U8	Skaters	U8	Skaters		U8	Cap	Spots		
C1	9		C1	2	C1	0	C1	0		C1	17	6		
C2	8		C2	3	C2	0	C2	0		C2	17	6		
	17			5		0		0			34	12		
U9	Skaters		U9	Skaters	U9	Skaters	U9	Skaters		U9	Cap	Spots		
C1	14		C1	0	C1	0	C1	0		C1	17	3		
C2	13		C2	0	C2	0	C2	0		C2	17	4		
U9 Playup	2		U9 Playdown	-	U9 Playdown	-	U9 Playdown	-		U9 Playdown	-	-2		
U11 Playdown	0		U11 Playdown	0	U11 Playdown	0	U11 Playdown	-		U11 Playdown	-	0		
	29			0		0		0			34	5		
U11	Skaters	Goalies	U11	Skaters	U11	Skaters	U11	Skaters	Goalies	U11	Cap	Spots	Goalies	
A1	15	2	A1	0	A1	0	A1	0	0	A1	15	0	0	
A2	13	2	A2	0	A2	0	A2	0	0	A2	15	0	0	
U9 Playup	2	-	U9 Playdown	-	U9 Playdown	-	U9 Playdown	-	-	U9 Playdown	-	-	-	
C1	12	2	C1	3	C1	0	C1	0	0	C1	16	1	0	
C2	12	1	C2	3	C2	0	C2	0	0	C2	16	1	1	
U13 Playdown	-	-	U13 Playdown	4	U13 Playdown	0	U13 Playdown	-	-	U13 Playdown	-	-4	0	
	54	7		10		0		0	0		62	-2	1	
U13	Skaters	Goalies	U13	Skaters	U13	Skaters	U13	Skaters	Goalies	U13	Cap	Spots	Goalies	
A1	16	1	A1	0	A1	0	A1	0	0	A1	15	-1	1	
A2	16	1	A2	0	A2	0	A2	0	0	A2	15	-1	1	
C1	17	1	C1	0	C1	0	C1	0	0	C1	16	-1	1	
C2	17	1	C2	0	C2	0	C2	0	0	C2	16	-1	1	
U15 Playdown	0	0	U15 Playdown	0	U15 Playdown	0	U15 Playdown	0	0	U15 Playdown	-	0	0	
	66	4		0		0		0	0		62	-4	4	
U15	Skaters	Goalies	U15	Skaters	U15	Skaters	U15	Skaters	Goalies	U15	Cap	Spots	Goalies	
A1	14	1	A1	0	A1	0	A1	0	0	A1	16	2	1	
A2	14	2	A2	0	A2	0	A2	0	0	A2	16	2	0	
C1	14	1	C1	1	C1	0	C1	0	0	C1	17	2	1	
C2	15	1	C2	1	C2	0	C2	0	0	C2	17	1	1	
U18 Playdown	0	0	U18 Playdown	2	U18 Playdown	0	U18 Playdown	0	0	Playdown	-	-2	0	
	57	5		4		0		0	0		66	5	3	
U18	Skaters	Goalies					U18	Skaters	Goalies	U18	Cap	Spots	Goalies	
A1	17	1					A1	0	0	A1	19	2	1	
A2 or C1	18	1					A2 or C1	0	0	A2 or C1	19	1	1	
C2	18	1					C2	0	0	C1	19	1	1	
C3	18	1					C3	0	0	C2	19	1	1	
	71	4						0	0		76	5	4	
TOTAL CAPACITY INCL. GOALIES														432

APPENDIX B – ROSTER SIZE DEBATE

MAX														MIN															
PCAHA	SN	AW	CO'K	HT	BH	DZ	GM	ML	TN	RM	CS	AY	MC	JP	PCAHA	SN	AW	CO'K	HT	BH	DZ	GM	ML	TN	RM	CS	AY	MC	JP
U6 Skaters														U6 Skaters															
C1		32	32	32	34	32	32	32	32	-					C1		7	12	10	11	7	7	7	7	-	7			
U7 Skaters														U7 Skaters															
C1		17	18	17	17	17	17	17	17	-					C1		7	12	7	11	7	7	7	7	-	7			
C2		17	18	17	17	17	17	17	17	-					C2		7	12	7	11	7	7	7	7	-	7			
U8 Skaters														U8 Skaters															
C1		17	18	17	17	17	17	17	17	-					C1		7	12	7	11	7	7	7	7	-	7			
C2		17	18	17	17	17	17	17	17	-					C2		7	12	7	11	7	7	7	7	-	7			
U9 Skaters														U9 Skaters															
C1		17	16	17	17	17	17	17	17	-					C1		7	12	7	11	7	7	7	7	-	7			
C2		17	16	17	17	17	17	17	17	-					C2		7	12	7	11	7	7	7	7	-	7			
Initiation	0	134	136	134	136	134	134	134	134	0	0	0	0	0	Initiation	0	49	84	52	77	49	49	49	49	0	49	0	0	0
U11 Skaters														U11 Skaters															
A1	17	15	15	15	15	15	15	15	16	16	15	15	16	A1	12	13	13	13	13	13	13	13	13	12	13				
A2	17	15	15	15	15	15	15	15	16	16	15	15	18	A2	12	13	13	13	13	13	13	13	13	13	12	13			
C1	17	16	16	16	16	16	16	16	17	17	15	15	18	C1	12	13	13	13	13	13	13	13	13	11	10	13			
C2	17	16	16	16	16	16	16	16	17	17	15	15	18	C2	12	13	13	13	13	13	13	13	13	11	10	13			
U13 Skaters														U13 Skaters															
A1	17	15	15	15	15	15	15	15	16	17	15	15	16	A1	12	13	13	13	13	13	13	13	13	12	12				
A2	17	15	15	15	15	15	15	15	16	17	15	15	18	A2	12	13	13	13	13	13	13	13	13	12	12				
C1	17	16	16	16	16	16	16	16	17	18	15	15	18	C1	12	13	13	13	13	13	13	13	13	11	10	12			
C2	17	16	16	16	16	16	16	16	17	18	15	15	18	C2	12	13	13	13	13	13	13	13	13	11	10	12			
U15 Skaters														U15 Skaters															
A1	17	16	15	16	16	16	16	16	17	17	15	15	16	A1	12	13	13	13	13	13	13	13	13	12	12				
A2	17	16	15	16	16	16	16	16	17	17	15	15	18	A2	12	13	13	13	13	13	13	13	13	12	12				
C1	17	17	16	17	17	17	17	17	17	18	15	15	18	C1	12	13	13	13	13	13	13	13	13	11	11	12			
C2	17	17	16	17	17	17	17	17	17	18	15	15	18	C2	12	13	13	13	13	13	13	13	13	11	11	12			
U18 Skaters														U18 Skaters															
A1	17	19	?	19	19	19	19	19	17	18	18	18	19	A1	12	13	13	13	13	13	13	13	13	15	13	13			
A2 or C1	17	19	?	19	19	19	19	19	17	18	18	18	19	A2 or C1	12	13	13	13	13	13	13	13	13	13	13	13			
C2	17	19	?	19	19	19	19	19	17	18	18	18	19	C2	12	13	13	13	13	13	13	13	13	12	13				
C3	17	19	?	19	19	19	19	19	17	18	18	18	19	C3	12	13	13	13	13	13	13	13	13	12	13				
U11-U18	0	266	186	266	266	266	266	266	268	278	252	252	286	0	U11-U18	0	208	208	208	208	208	208	208	198	184	200	0	0	0
TOTAL	0	400	322	400	402	400	400	400	402	278	252	252	286	0	TOTAL	0	257	292	260	285	257	257	257	247	184	249	0	0	0

APPENDIX C –TEAM ROSTER FORMULA (BASED ON CAPS NOT YET AGREED)

Teams Formula (# Skaters)										U18	A1	A2 / C1	C2	C3	
											77	19	19	19	20
										MAX	76	19	19	19	19
											75	18	19	19	19
											74	18	18	19	19
											73	18	18	18	19
											72	18	18	18	18
											71	17	18	18	18
											70	17	17	18	18
											69	17	17	17	18
											68	17	17	17	17
											67	16	17	17	17
											66	16	16	17	17
											65	15	16	17	17
											64	15	15	17	17
											63	15	15	16	17
											62	15	15	16	16
											61	15	15	15	16
											60	15	15	15	15
											59	14	15	15	15
											58	14	14	15	15
											57	14	14	14	15
											56	14	14	14	14
											55	14	14	13	14
											54	14	14	13	13
											53	14	13	13	13
											52	13	13	13	13
											51	13	13	13	12
											50	13	13	12	12
											49	16	16	17	X
											48	15	16	17	X
											47	15	15	17	X
											46	15	15	16	X
											45	15	15	15	X
											44	14	15	15	X
											43	14	14	15	X
											42	14	14	14	X
											41	13	14	14	X
											40	13	13	14	X
											39	13	13	13	X
											38	16	X	22	X
											37	16	X	21	X
											36	16	X	20	X
											35	16	X	19	X
											34	16	X	18	X
											33	16	X	17	X
											32	15	X	17	X
											31	15	X	16	X
											30	15	X	15	X
											29	14	X	15	X
											28	14	X	14	X
											27	13	X	14	X
											26	13	X	13	X
											25	X	X	25	X
											24	X	X	24	X
											23	X	X	23	X
											22	X	X	22	X
											21	X	X	21	X
											20	X	X	20	X
											19	X	X	19	X
											18	X	X	18	X
											17	X	X	17	X
											16	X	X	16	X
											15	X	X	15	X
											14	X	X	14	X
MIN										MIN	13	X	X	13	X
											12	X	X	12	X

APPENDIX D – TRYOUT PROCESS (SKATER) PROGRESS REPORT – DRAFT FOR DISCUSSION

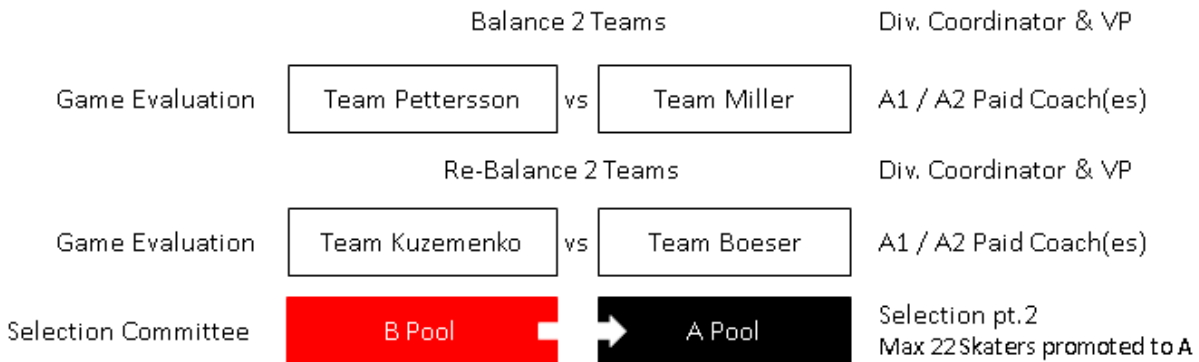
A/REP SKATER TRYOUT PROCESS 2023 – DRAFT



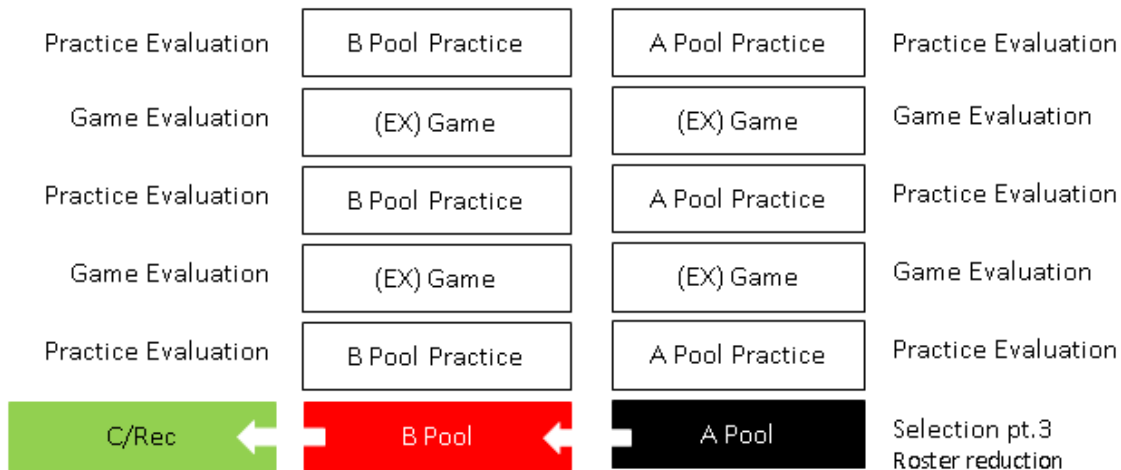
PHASE 1



PHASE 2



PHASE 3



PHASE 4

